

	<h2>Workshop Technician</h2>	Ref: HR-F-21
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Job Title:	Workshop Technician
Department:	Engineering
Reporting to:	Commercial Technical Director
Period of Employment:	Permanent
Date of Update:	2025

MAIN PURPOSE OF ROLE

JRMAE, a leading Tier 1 supplier known for delivering bespoke Advanced Engineering (AE) solutions to leading OEMs, is entering an exciting period of expansion. To support this growth, we are looking to hire talented and motivated Workshop Technicians to join our dedicated team in Daventry.

In this important role, you will be at the heart of delivering innovative and high-quality projects in a fast-paced, team-oriented environment. Your responsibilities will include a range of technical tasks such as assembling, stripping, and rebuilding vehicles, rigs, and sub-assemblies, both on-site and at various external locations. You'll collaborate with the Operations and Engineering teams, offering practical support for client and internal projects.

These activities will directly support our performance vehicle operations and contribute to cutting-edge Advanced Engineering projects. As such, this provides a fantastic opportunity to join a growing team, develop your skills and play a key role in the ongoing success of JRMAE.

Key Responsibilities & Accountabilities

The Workshop Technician will undertake the following duties (but is not limited to):

- Build and assemble prototype vehicles with precision and attention to detail.
- Complete tasks as directed by the Senior Technician or Group Production Manager within assigned timelines.
- Always Ensure strict adherence to the company’s Health & Safety and Quality policies and procedures at all times.
- Maintain clean and organized workspaces in compliance with company standards.
- Wear and use all company-issued Personal Protective Equipment (PPE) and uniform as required.
- Monitor, communicate, and manage parts and consumables requirements effectively.
- Support compliance with Health & Safety (H&S) regulations, as well as management and environmental systems such as ISO 9001 and ISO 14001.

PERSONNEL SPECIFICATION


Qualifications and Experience

The ideal candidate should have the following:

- At least 2 years of proven experience as a build and development technician, with hands-on expertise in sub-assembly and vehicle builds across various vehicle types.
- Experience with powertrain systems, particularly gearbox assemblies, is advantageous, along with basic fabrication and bench-fitting skills (preferred but not essential).
- A relevant qualification, such as Level 3 IVQ (C&G) in Motor Vehicle Engineering or equivalent, is desirable.
- A clean UK driving licence.

Special aptitudes

- Team Player: Collaborative with excellent multitasking abilities.
- Detail-Oriented: Committed to delivering work to the highest standards, even under tight deadlines.
- Motivated: Dynamic, hard-working, and adaptable to evolving project requirements.
- Creative Problem-Solver: Confident in suggesting and implementing new solutions.

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- Professional Communicator: Able to maintain clear communication through appropriate channels.
- Self-Sufficient: Comfortable working independently or as part of a team.
- Flexible: Willing to work additional hours to meet project deadlines when required.

Requirements

- Consistent timekeeping and attendance record.
- Willingness to work flexible hours to meet deadlines.
- Professional and tidy appearance.
- Demonstratable ability as a “completer/finisher,” taking tasks to completion with attention to detail.
- Assertive but calm demeanour under pressure, with a flexible and cooperative attitude.
- Self-motivated with a proactive approach.
- Customer-focused with the ability to listen and respond effectively to client needs.

Summary Terms & Conditions

- Pension - Automatic enrolment upon joining, with contributions beginning at three months.
- Leave entitlement - 25 days per year plus statutory holidays (a compulsory three-day shutdown at Christmas).
- Notice period - During the six-month probationary period: one week on either side; After successful completion of probation: one month on either side.
- Working hours - 08:30 – 17:00, Monday to Friday.